

Jackson-Madison County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: School Admissions	Descriptor Code: 6.203	Issued Date: 03/14/13
		Rescinds: 6.203	Issued: 12/08/11

1 Any student entering school for the first time must present:

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- 3 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;¹
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- 5 2. Evidence of a current (within the past twelve (12) months) medical examination.² There shall be a
- 6 complete medical examination of every student entering school for the first time. This applies to Pre-K,
- 7 kindergarten, and other students for whom there is no current health record; and if evidence of the exam
- 8 cannot be obtained, the student must provide evidence of current physical exam within six (6) weeks of
- 9 admission to school.
- 10 3. Evidence of state-required immunization.³
- 11

12 The name used on the records of a student entering school must be the same as that shown on the birth certificate

13 unless evidence is presented that such name has been legally changed through a court as prescribed by law. If the

14 parent does not have or cannot obtain a birth certificate, then the name used on the records of such student will

15 be the same as that shown on documents which are acceptable to the school principal as proof of date of birth.

16 A child whose care, custody and support has been assigned to a resident of the district by a power of attorney or

17 order of the court shall be enrolled in school provided appropriate documentation has been filed with the district

18 office.⁴

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20 A student may transfer into the school system at any time during the year if his/her parent(s) or legal guardian

21 moves his/her residence into the school system.

22

23 Students entering the system from being institutionalized shall be admitted to the Alternative School Program until

24 such time that the principal of the Alternative School determines the student is ready to go to their zoned school.

25 The move to the zoned school shall also be approved by the zoned school principal and the director of schools.

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27 Parents, guardians, or legal custodians of students who enter school who have been judged delinquent for an

28 offense involving murder, rape, robbery, kidnapping, aggravated assault or reckless endangerment shall notify the

29 principal by providing the abstract of record required by law or other similar written information. This information

30 shall be shared only with school employees who have responsibility for classroom instruction of the student. Such

31 information is otherwise confidential and shall not be released to others except as required by law. The written

32 notification shall not become a part of the student's record.⁵

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37 Legal References:

- 38 1. TCA 49-6-3008(b)
- 39 2. TRR/MS 0520-1-3-.08(2)(a); TCA 49-6-5004(a)
- 40 3. TCA 49-6-5001(c)
- 41 4. TCA 49-6-3001(c)(6); TCA 37-1-131(a)(2)
5. TCA 49-6-3051